United Nations ST/IC/1998/69

Secretariat

14 October 1998

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Central Support Services

Subject: **Indoor air quality inspection of the Headquarters buildings**

1. The purpose of the present circular is to inform members of the staff that semi-annual indoor air quality tests and inspections of the Headquarters complex are scheduled for 9–20 November 1998. The work will be performed during normal office hours according to the following schedule:

304 East 45th Street (FF Building)	9 November
DC-1 Building	10 November
DC-2 Building	11 November
UNITAR Building	12 November
345 Park Avenue South (Archive Building)	13 November
North Lawn Building	16 November
Conference Building	16–17 November
Secretariat Building	17–19 November
General Assembly Building	18–19 November
Library Building	19–20 November

2. For further information, please contact the Plant Engineering Section of the Facilities Management Division at extension 3-7376.

* Expiration date of the present information circular: 30 November 1998.

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